

**Regular Meeting Minutes
January 17, 2024**

The January 17th, 2024, meeting of the Moose Lake Township Board was called to order by Chairman Bob Moffett at 5:12PM. Present were Bob Moffett Jr., Steve Aldrin, Tracy Matuseski, Dawn Moffett, Monte Leon, Jeffrey Kirk, and Donna Kirk.

Call to Order/Pledge of Allegiance - Led by Chairman Moffett

Approve Agenda - Motion made by to accept the agenda made by Steve, second by Tracy to approve the agenda. Motion carried.

Approve Minutes - Motion to approve the minutes listed below made by Steve, second by Tracy. Motion carried.

- December 20th, 2023 Regular Meeting

Treasurer's Report

General Fund: \$63,722.58	Road & Bridge: \$141,627.55	Donation: \$21,064.10 & \$5,250
Old CD: \$34,231.58	2019 CD: \$78,858.17	2020 CD: \$78,499.65

Motion to accept the treasurer's report and pay the November bills made by Steve, second by Tracy. Motion carried.

Bills

January 2024 Bills

Accounts Payable

Check #	Date	Amount of Check	General	R & B
Auto payment	1/2/24	152.71	18.71	134.00
Auto payment	1/5/24	252.34		x
Auto payment	1/15/24	264.54		x
Auto payment	1/30/24	194.00	60.00	134.00
8990	1/17/24	450.00	x	
8991	1/17/24	738.96	x	
8992	1/17/24	3396.96	x	
8993	1/17/24	30.15	x	
8994	1/17/24	125.00	x	
8995	1/17/24	125.00	x	
8996	1/17/24	136.99	x	
8997	1/17/24	138.52	x	
8998	1/17/24	207.79	x	
8999	1/17/24	434.95	x	
9000	1/17/24	434.95	x	

Report of Officers

- Fire District – Property north of fire hall for sale. Asking \$27,000 for parcel that is less than 1 acre. Tax value is listed at \$14,500. A second parcel is pie shaped and also for sale. The second parcel may have limited value. Fire district is looking into the properties. More information will be shared when available. Windemere Township officially submitted a letter of interest in joining the ML Fire District.
- Community Ed – no updates
- Rebels Home Run Club – no updates

Old Business

- LRIP Grant Application - tabled

Website discussion – Interest has been expressed in hosting a ML Township website. Clerk will review and a pilot of two months will be explored. The following web address has been selected: mooselaketownshipmn.org

If using WordPress, then: "Get a free one-year domain registration with any paid annual plan." Recommend plan: \$8 per month, \$96 billed annually, excl. taxes.

- <https://wordpress.com/start/plans>
- Status Update on Flood Damage: FEMA - All forms have been submitted and the project has been signed off by the ML Township board for payment. The process will continue at the FEMA end.

New Business

- Thank you note for donations to National Fitness Court – signature needed
- Audit meeting date and budget meeting date will be on February 6th at 5PM. Steve will reach out to a community resident to request participation in the audit.
- Request for participation in Regional Collaborative – NOAA Climate Resilience Regional Challenge – MLT will not participate
- Recycling Center
 - Payment of \$1,000 made annually in August of each year since 2016.
 - Bob will reach out to Mayor Shaw to discuss
- Zielies – Vegetation Management Notice (purple flyer) - declined
- W-9 Volunteer award - \$100 volunteer funds will be awarded to MLT from the clerk's employer volunteer award. Funds will be utilized for the Fitness Court
- Donation request from Moose Lake Post Prom Committee – request will be saved for the annual meeting and shared at that time. An email will be shared with the committee inviting them to attend the annual meeting.
- PERA – Exclusion Reporting – due February 28th – Treasurer will complete.

- Local government lobbying reporting to the Office of the State Auditor – due Jan 31st. The clerk will complete.
- Report of Outstanding Indebtedness – clerk will complete.
- Ridgewood Drive request – Tabled pending receipt of request from resident

Communications

- State and Local Fiscal Recovery Funds Newsletter – shared via email
- Rural Planning & Policy Course - shared via email
- State and Local Fiscal Recovery Funds (SLFRF) annual report
- MATIT – WC survey are due February 15th, 2024
 - Late submissions incur a \$250 late fee
- Election judge training for March 5th Presidential Nomination primary election on Monday, February 5th from 9:00 – 10:00 am at the Carlton County Transportation Department
- Unique Entity ID# - (UEI#) – required to receive federal funds related to the FEMA Disaster #4722
- MN LTAP – Technology Exchange newsletter – December 2023
- MLWASSD – regular meeting minutes from October 2023, November 2023, and special meeting minutes from November 8th, 2023
- Thank you note from Jeff Dotseth
- Minnesota LTAP – Upcoming Workshop flyer
- Moose Lake Area Historical Society – History Tracks for Winter 2024

Announcements

- Next Meeting will be on Wednesday, February 21st, 2024, at 5PM
- Annual Audit and Budget meeting will be on February 6th starting at 5PM. The Budget meeting will follow the conclusion of the audit meeting.
- Annual Meeting will be held on March 12th at 7PM

Adjourn – Motion to adjourn made by Steve, second by Tracy at 6:38. Motion carried, meeting adjourned.

Respectfully submitted

Donna Kirk

Moose Lake Township Clerk